LETTER OF RECOMMENDATION FOR GRADUATE APPLICANT

Return to: Admissions Committee
Department of Linguistics
University at Buffalo
The State University at Buffalo
609 Baldy Hall
Buffalo, New York 14260-1030

TO APPLICANT:

Complete the top part of this form. Print your name in item #1. Item #2 is optional. Sign your name in item #2 only if you wish to waive your right of access to this letter. Please give this form to a referee to complete. The referee should be someone who is well acquainted with you and your educational abilities.

1. _____/_____/_____
Last Name First Name Middle Initial

2. (Optional) I hereby waive my rights of access to this confidential recommendation as provided in the Educational Rights and Privacy Act of 1974.

_____/_____
Signature Date

TO REFEREE:

Using your official letterhead, please state your opinion of the applicant's ability to carry on advanced study and research in Linguistics, teaching potential, and ability to pursue a successful graduate career in a Ph.D. program at a major university. Sign the letter, attach it to this form, and return them directly to the above address. If the applicant has signed item #2, the confidentiality of this letter of recommendation is assured.

Please sign the letter on your official stationary, attach it to this form, and ***return them directly to the above address***. If the applicant has signed item #2, the confidentiality of this letter of recommendation is assured.

Name: _____

Title and institution: _____

Relation to applicant: _____

Length of contact: _____

Please rate this applicant in comparison with other individuals you have known at a similar point in their career (check ✓):

	Outstanding	**Noteworthy**	**Above Average**	**Average**	**Below Average**
	Top 10%	**Next 10%**	**Next 20%**	**Next 20%**	**Lower 40%**
Intellectual ability					
Originality					
Industriousness					
Overall					

If you feel this candidate is among the top 2%, please state so in your letter.